

<p align="center">SCHOOL DISTRICT OF GREEN LAKE POLICY</p>	<p align="center">453.1 – Emergency Nursing Services</p>
	<p align="center">Students</p>

453.1 – Emergency Nursing Services

The District shall provide emergency care for students and employees who are accidentally injured or become suddenly ill at school or during any school-sponsored activity.

Emergency nursing services shall be provided under the direction of a registered nurse licensed in the State of Wisconsin. Arrangements shall be made with a physician to serve as medical advisor to the district concerning health-related issues.

The principal or designee in consultation with the school nurse shall be charged with providing for the emergency needs of injured and ill students and employees. The school nurse, designated personnel or other appropriately trained staff member may administer first aid or emergency treatment. Further medical attention needed by a student shall be the responsibility of the student's parent/guardian or of someone designated by the student's parent/guardian in the case of an emergency.

Specific procedures for handling the needs of injured and ill students and employees shall be established and made known to employees. Emergency information cards provide essential information to school personnel. Parents are required to complete and update these cards annually. The nurse and health aide will complete a confidential health problem/concerns list at the beginning of each school year based on the information that parents/guardians provide. Students who have been identified as experiencing complex health care needs shall have medical alert guidelines and/or individualized health care plans established by the school nurse, and copies of such guidelines/plans shall be made available to appropriate employees

Urgent Health Room Visits:

1. Students are encouraged to visit the health room for any concern. In addition, the classroom teacher may refer a child to the health room for evaluation as needed. The health aide and/or nurse will assess the child using written guidelines.
2. The health aide or nurse will utilize log sheets and narrative notes to document the child's visit
3. Parents/guardians will be notified promptly in the event a child needs to go home (ie. severe pain, injury, vomiting, diarrhea, and temp >100 degrees).
4. The school office will also be notified of any child sent home during the school day.

First Aid Procedures:

1. The health room is equipped with basic first aid equipment to include appropriate personal protective equipment to decrease spread of potentially infectious disease.
2. Recess attendants will be provided with first aid kits for use while on the playground. Children injured during recess will be referred to the health room for further evaluation and treatment as needed.
3. First aid procedure during athletic events/training
 - a. The health office needs to be provided a list of participants in each sport prior to the first game or meet. The health office will supply the athletic director/coach with copies of student emergency notification cards and a copy of the health plan if available. Students may be excluded from participating in athletic events until this card is completed.
 - b. It is each coach's responsibility to ensure that first aid equipment is available during practices and athletic events.
 - c. Coaches should notify the health office of any injuries requiring medical attention so that appropriate injury report/insurance forms can be completed.

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- d. There is a trainer on staff for all junior varsity and varsity events. Not available for junior high.

The Board shall review and evaluate district emergency nursing services at least annually.

Intro to Committee: 12/09/2010
1st Reading: 12/22/2010
2nd Reading: 01/26/2011

**Legal Ref: WI Stats., 118.07; 118.25; 118.29; 121.01(g) and PI 18.01(2)(g), Wisconsin
Administrative Code Implementing Standard G**